



**SURVAL MONTREUX**  
GIRLS' SCHOOL IN SWITZERLAND

**SURVAL MONTREUX SUMMER CAMP**  
**International Boarding School for Girls**

**A Bellevue School**  
**Member of GSA and BSA**  
**COGNIA accredited**

**Activity Leader**  
**Visual and Fine Arts**  
**Adventurous and Outdoor Activities**  
**STEAM**  
**Performing Arts**

**Full-Time**

**Employment Dates: Wednesday 21 June – Sunday 6 August 2023**  
**Deadline Application: 20 January 2023**

The activity leader is responsible for the delivery of the programme to all students within the selected stream, providing innovative and experiential learning for all girls. They are expected to work with the relevant Summer Camp Coordinator to actively facilitate lessons which provide insight and enjoyment. The Activity Leader must hold the appropriate qualifications or show experience in leading their activity.

**The Role**

- To provide enriching, engaging and creative learning experiences for camp students
- To plan collaboratively, working as a team with the Coordinator, ensuring a joined up curriculum of lessons which caters to the differentiated needs of camp students.
- To fully prepare sessions, including resources and plans within themes and projects appropriate to the group of students in their care.
- To create and share resources, contributing to the wider success of the camp programme.
- To report on the progress of students, contributing to feedback to parents and contributing to the students portfolio of learning.
- Take an active role in the wider scope of summer camp, engaging with students outside of sessions during breakfast (daily), lunch (daily) and dinner times (3 x per week)
- Support fully as a responsible adult during afternoon activities and excursions, engaging with students and ensuring their care, health, safety and wellbeing needs are met and assured.
- Support all themes of the camp (Languages, STEAM, Visual Arts, Performing Arts, Adventure) through appropriate use of languages and an engagement within the wider aims of the camp, utilising ICT to ensure progressive and innovative learning.
- Support (where considered appropriate) with additional activities are relevant to language development. I.e evening performances and excursions



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📷 @Surval Montreux



- During some weeks there may be a need to stay late during one evening to enable students to exhibit their work.
- Attend daily briefing and team meetings where needed, assisting with preparation tasks and organisation beyond session hours.
- Activity leaders must hold a current first aid certificate – a copy of which to be Provided before appointment.

### Responsibility

- Contribute fully to the whole camp programme, including sessions, activities, outings and trips
- All camp staff are required to support during the week and at the weekend.
- Attend various pastoral or social activities, trips and excursions.
- Assist with arrival and departure days, including responsibilities such as escorting students from and to the airport, and around the school campus.
- All Staff are expected to contribute to student feedback, parental requests within progress and reports, camp awards, including celebration assemblies.
- By the nature of camps, they are demanding and busy, all camp staff must remain flexible and adaptable to the needs of the campers. At times and in unforeseen circumstances, there may be a need to change activity or timings, it is an expectation of all summer camp staff that they are flexible to this.

### Daily Routine

- Staff are required to be on site by 11am daily in order to prepare for their sessions running from 1pm-6:30pm daily (except Thursday 11-6pm). Remaining on site until after dinner each evening (7pm).
- Sessions may be classroom based or excursions as directed by the camp timetable.
- To promote the camp experience, staff are asked to join the camp for lunch and dinner each day, engaging with students and promoting a positive atmosphere.
- Where the evening entertainment has a specific theme that features the activity leader's skill set, the Activity Leader is expected to be fully involved in organisation, rehearsals and the flow of the event. This will be managed by the Activities Coordinator. This also includes promoting the event within the camp students and leaders.
- All staff receive 1.5 days off during the week.

### Application

To apply for this position, please send your [application form](#), CV and letter of application (no more than two sides of A4) which states your suitability for the position and your relevant experience to Surval Montreux to Ms Pernille Mogensen, Principal's PA ([pernille.mogensen@surval.ch](mailto:pernille.mogensen@surval.ch)).

Please specify in your application form which position you are applying for and the dates you are available to work (a minimum of 3 weeks is required).

**The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

