



**SURVAL MONTREUX**  
GIRLS' SCHOOL IN SWITZERLAND

**SURVAL MONTREUX SUMMER CAMP**  
**International Boarding School for Girls**

**A Bellevue School**  
**Member of GSA and BSA**  
**COGNIA accredited**

**Activity Leader**  
**Visual Arts**  
**Adventurous and Outdoor Activities**  
**Performing Arts**

**Employment Dates: Monday 24 June – Friday 2nd August 2024**  
**(Camp Induction to take place Saturday 22nd June)**

**Key Result Areas:**

- **Delivery of high quality sessions in the designated area.**
- **Provision of active and engaging learning experiences in the local environment**
- **Engagement in and promotion of energetic and immersive camp experience**

The activity leader is responsible for the delivery of the activities programme to all students within the selected theme, providing innovative and experiential learning for all girls. They are expected to work with the relevant Summer Camp Coordinator to facilitate and experience which provides a safe, fun and engaging experience. The Activity Leader must hold the appropriate qualifications or show previous experience in leading their activity.

**The Role**

- Provide enriching, engaging and creative learning experiences for camp students
- Plan collaboratively, working as a team with the Coordinator, ensuring a joined up curriculum of lessons which caters to the differentiated needs of camp students.
- Fully prepare sessions, including resources and plans within themes and projects appropriate to the group of students in their care.
- Create and share resources, contributing to the wider success of the camp programme.
- Report on the progress of students to parents in the portfolio of learning.
- Take an active role in the camp at all times, engaging with students outside of sessions.
- Support fully as a responsible adult during activities and excursions, engaging with students and ensuring their care, health, safety and wellbeing needs are met and assured.
- Support all themes of the camp through appropriate use of languages and an engagement within the wider aims of the camp, utilising ICT to ensure progressive and innovative learning.
- Support with additional activities taking place in the afternoon and evening.
- Contribute to the full life of the camp, including supporting evening duties and weekend activities.



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- Attend daily briefing and team meetings where needed, assisting with preparation tasks and organisation beyond session hours.

### Responsibility

- Contribute fully to the whole camp programme, including sessions, activities, evening outings and trips & excursions (residential and non-residential).
- All camp staff are required to support during the week and at the weekend.
- All camp staff, residential and non-residential, are required to do 3 evening house duties per week (until 9pm)
- Assist with arrival and departure days, including responsibilities which may require airport support.
- By the nature of camps, they are demanding and busy, all camp staff must remain flexible and adaptable to the needs of the campers. At times and in unforeseen circumstances, there may be a need to change activity or timings, it is an expectation of all summer camp staff that they are flexible to this.

### Camp Routine

- Staff are required to be on site in time to prepare for their sessions. Weekend timings will vary depending on trip departure times.
- Sessions may be classroom based or excursions as directed by the camp timetable.
- To promote the camp experience, activity staff are asked to join the camp for lunch and dinner each day, engaging with students and promoting a positive atmosphere.
- Up to 3 evenings per week, activity staff will be required to support evening duties.
- All staff receive 1.5 days off during a camp week (this may not be at the weekend and will be organised on rotation, in line with the camp needs).

### Application

To apply for this position, please send your [application form](#), CV and letter of application (no more than two sides of A4) which states your suitability for the position and your relevant experience to Surval Montreux to Ms Pernille Mogensen, Principal's PA ([pernille.mogensen@surval.ch](mailto:pernille.mogensen@surval.ch)).

Please specify in your application form which position you are applying for: Language Teacher, Activity Leader, Activity Co-Ordinator or Boarding Assistant, and the dates you are available to work. Preference will be given to candidates who can commit to the full duration of the camps.

**The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

